JUNE 30, 2020 AND 2019

NEW ORLEANS, LOUISIANA

TABLE OF CONTENTS

Audited Financial Statements:

Independent Auditor's Report	Page	1 - 2
Statements of Financial Position		3
Statements of Activities		4 - 5
Statements of Functional Expenses		6 - 7
Statements of Cash Flows		8
Notes to Financial Statements		9 - 15



2322 Tremont Drive ● Baton Rouge, LA 70809

178 Del Orleans Avenue, Suite C ● Denham Springs, LA 70726

Phone: 225.928.4770 ● Fax: 225.926.0945

650 Poydras Street, Suite 1200 ● New Orleans, LA 70130

Phone: 504.274.0200 ● Fax: 504.274.0201

www.htbcpa.com

Independent Auditor's Report

To the Board of Directors of Public Laboratory for Open Technology and Science, Inc. New Orleans, Louisiana

We have audited the accompanying financial statements of Public Laboratory for Open Technology and Science, Inc. (a nonprofit organization), which comprise the Statements of Financial Position as of June 30, 2020 and 2019, and the related Statements of Activities, Functional Expenses, and Cash Flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Public Laboratory for Open Technology and Science, Inc. as of June 30, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Respectfully submitted,

Hannis T. Bourgeois, LLP

New Orleans, Louisiana January 26, 2021

STATEMENTS OF FINANCIAL POSITION

AS OF JUNE 30, 2020 AND 2019

ASSETS

Current Assets: 1,687,968 948,828 Accounts Receivable 3,157 14,808 LIABILITIES AND NET ASSETS Current Liabilities: Accounts Payable \$ 14,678 \$ 64,874 Accrued Expenses 9,085 12,133 Current Portion of Payroll Protection Program Loan 10,349 - Total Current Liabilities: 34,112 77,007 Long-Term Liabilities: Payroll Protection Program Loan 82,275 - Net Assets: 186,768 95,269 With Donor Restrictions 1,387,971 791,360 Total Net Assets 1,574,739 886,629 Total Liabilities and Net Assets \$ 1,691,126 \$ 963,636		2020		2019		
LIABILITIES AND NET ASSETS Current Liabilities: Accounts Payable \$ 14,678 \$ 64,874 Accrued Expenses 9,085 12,133 Current Portion of Payroll Protection Program Loan 10,349 - Total Current Liabilities 34,112 77,007 Long-Term Liabilities: Payroll Protection Program Loan 82,275 - Net Assets: Without Donor Restrictions 186,768 95,269 With Donor Restrictions for Time or Purpose 1,387,971 791,360 Total Net Assets 1,574,739 886,629	Cash and Cash Equivalents	\$		\$,	
Current Liabilities: Accounts Payable \$ 14,678 \$ 64,874 Accrued Expenses 9,085 12,133 Current Portion of Payroll Protection Program Loan 10,349 - Total Current Liabilities 34,112 77,007 Long-Term Liabilities: Payroll Protection Program Loan 82,275 - Net Assets: Without Donor Restrictions 186,768 95,269 With Donor Restrictions for Time or Purpose 1,387,971 791,360 Total Net Assets 1,574,739 886,629	Total Assets	\$	1,691,125	\$	963,636	
Accounts Payable \$ 14,678 \$ 64,874 Accrued Expenses 9,085 12,133 Current Portion of Payroll Protection Program Loan 10,349 - Total Current Liabilities 34,112 77,007 Long-Term Liabilities: 82,275 - Payroll Protection Program Loan 82,275 - Net Assets: 186,768 95,269 With Donor Restrictions for Time or Purpose 1,387,971 791,360 Total Net Assets 1,574,739 886,629	LIABILITIES AND NET AS	SETS	<u>S</u>			
Accrued Expenses 9,085 12,133 Current Portion of Payroll Protection Program Loan 10,349 - Total Current Liabilities 34,112 77,007 Long-Term Liabilities: 2 2 Payroll Protection Program Loan 82,275 - Net Assets: 34,112 186,768 95,269 Without Donor Restrictions 186,768 95,269 95,269 With Donor Restrictions for Time or Purpose 1,387,971 791,360 Total Net Assets 1,574,739 886,629	Current Liabilities:					
Current Portion of Payroll Protection Program Loan 10,349 - Total Current Liabilities 34,112 77,007 Long-Term Liabilities: Payroll Protection Program Loan 82,275 - Net Assets: Without Donor Restrictions 186,768 95,269 With Donor Restrictions for Time or Purpose 1,387,971 791,360 Total Net Assets 1,574,739 886,629	Accounts Payable	\$	14,678	\$	64,874	
Total Current Liabilities 34,112 77,007 Long-Term Liabilities: Payroll Protection Program Loan 82,275 - Net Assets: Without Donor Restrictions 186,768 95,269 With Donor Restrictions for Time or Purpose 1,387,971 791,360 Total Net Assets 1,574,739 886,629	Accrued Expenses		9,085		12,133	
Long-Term Liabilities:Payroll Protection Program Loan82,275-Net Assets:386,76895,269Without Donor Restrictions186,76895,269With Donor Restrictions for Time or Purpose1,387,971791,360Total Net Assets1,574,739886,629	Current Portion of Payroll Protection Program Loan		10,349			
Payroll Protection Program Loan 82,275 - Net Assets: Vithout Donor Restrictions 186,768 95,269 With Donor Restrictions for Time or Purpose 1,387,971 791,360 Total Net Assets 1,574,739 886,629	Total Current Liabilities		34,112		77,007	
Net Assets: Without Donor Restrictions 186,768 95,269 With Donor Restrictions for Time or Purpose 1,387,971 791,360 Total Net Assets 1,574,739 886,629	Long-Term Liabilities:					
Without Donor Restrictions 186,768 95,269 With Donor Restrictions for Time or Purpose 1,387,971 791,360 Total Net Assets 1,574,739 886,629	Payroll Protection Program Loan		82,275		-	
With Donor Restrictions for Time or Purpose 1,387,971 791,360 Total Net Assets 1,574,739 886,629	Net Assets:					
Total Net Assets 1,574,739 886,629	Without Donor Restrictions		186,768		95,269	
	With Donor Restrictions for Time or Purpose		1,387,971		791,360	
Total Liabilities and Net Assets \$ 1,691,126 \$ 963,636	Total Net Assets		1,574,739		886,629	
	Total Liabilities and Net Assets	\$	1,691,126	\$	963,636	

STATEMENTS OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2020

	2020				
	Wit	hout Donor	With Donor		
	Restrictions		Restrictions		Total
Support and Revenue:					
Grants	\$	193,203	\$ 1,604,940	\$	1,798,143
Contributions		8,165	-		8,165
Sponsorships		51,176	-		51,176
Other Income		2,440	-		2,440
Retail Sales:					
Retail Revenue		35,504	-		35,504
Cost of Retail Revenue		(39,903)			(39,903)
		(4,399)	-		(4,399)
Net Assets Released from Restriction		1,008,329	(1,008,329)		
Total Support and Revenue		1,258,914	596,611		1,855,525
Expenses:					
Program Services		955,303	-		955,303
Supporting Services:					
Management and General		137,054	-		137,054
Fundraising		75,058			75,058
Total Supporting Services		212,112			212,112
Total Expenses		1,167,415			1,167,415
Change in Net Assets		91,499	596,611		688,110
Net Assets - Beginning of Year		95,269	791,360		886,629
Net Assets - End of Year	\$	186,768	\$ 1,387,971	\$	1,574,739

STATEMENTS OF ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2019

	2019					
	Wit	hout Donor	W	ith Donor		
	Re	estrictions	Restrictions			Total
Support and Revenue:					·	
Grants	\$	-	\$	936,653	\$	936,653
Contributions		91,389		-		91,389
Sponsorships		29,134		-		29,134
Retail Sales:						
Retail Revenue		46,025				46,025
Cost of Retail Revenue		(54,931)				(54,931)
		(8,906)		-		(8,906)
Net Assets Released from Restriction		1,038,026		(1,038,026)		
Total Support and Revenue		1,149,643		(101,373)		1,048,270
Expenses:						
Program Services		1,227,765		-		1,227,765
Supporting Services:						
Management and General		101,338		-		101,338
Fundraising		65,571		-		65,571
Total Supporting Services		166,909		-		166,909
Total Expenses		1,394,674				1,394,674
Change in Net Assets		(245,031)		(101,373)		(346,404)
Net Assets - Beginning of Year		340,300	1	892,733		1,233,033
Net Assets - End of Year	\$	95,269	\$	791,360	\$	886,629

STATEMENTS OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2020

2020 Management Program Services and General **Fundraising** Total Salaries \$ 60,684 \$ \$ 466,799 350,099 56,016 Payroll Taxes and Employee Benefits 61,764 10,706 9,882 82,353 Contract Labor 72,166 55,757 127,923 **Professional Fees** 738 128 118 984 **Program Supplies** 1,856 1,856 Travel Expenses 2,088 1,928 16,515 20,531 Operations 26,396 374 345 27,115 Office Expenses 31,832 5,517 5,093 42,443 363,671 **Grant Expense** 363,671 **Fellows** 19,880 19,880 Insurance Expense 10,386 1,800 1,661 13,847 **Fundraising** 15 15 **Total Functional Expenses** \$ 955,303 \$ 137,054 \$ 75,058 \$ 1,167,415

STATEMENTS OF FUNCTIONAL EXPENSES (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2019

2019

	2017						
	J	Program	Ma	anagement			
	S	Services	an	d General	Fu	ndraising	Total
~ 1 .		••••		71.000	_	1= 1 =0	 202.002
Salaries	\$	294,753	\$	51,090	\$	47,160	\$ 393,003
Payroll Taxes and Employee Benefits		55,424		9,607		8,868	73,899
Contract Labor		176,819		24,429		-	201,248
Professional Fees		9,344		1,620		1,495	12,459
Program Supplies		5,584		-		-	5,584
Travel Expenses		97,071		5,586		2,793	105,450
Operations		43,470		607		561	44,638
Office Expenses		28,007		6,696		2,358	37,061
Grant Expense		402,571		-		-	402,571
Fellows		104,895		-		-	104,895
Insurance Expense		9,827		1,703		1,572	13,102
Fundraising		-		-		764	764
Total Functional Expenses	\$.	1,227,765	\$	101,338	\$	65,571	\$ 1,394,674

STATEMENTS OF CASH FLOWS

FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

	2020	2019	
Cash Flows from Operating Activities:			
Change in Net Assets	\$ 688,110	\$	(346,404)
Adjustments to Reconcile Change in Net Assets to Net Cash			
from Operating Activities			
Changes in Assets and Liabilities:			
(Increase) Decrease in Receivables	11,651		591,048
Increase (Decrease) in Accounts Payable	(50,196)		(76,547)
Increase (Decrease) in Accrued Expenses	 (3,048)		(9,854)
Net Cash Provided by Operating Activities	646,517		158,243
Cash Flows from Financing Activities:			
Proceeds from Payroll Protection Program loan	92,624		-
Payments on Long-Term Debt	 		(4,280)
Net Cash Provided by (Used in) Financing Activities	 92,624		(4,280)
Net Increase in Cash and Cash Equivalents	739,141		153,963
Cash and Cash Equivalents, Beginning of Year	 948,828		794,865
Cash and Cash Equivalents, End of Year	\$ 1,687,969	\$	948,828

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2020 AND 2019

Note 1 - Nature of Activities and Summary of Significant Accounting Policies -

Nature of Activities

The Public Laboratory for Open Technology and Science, Inc. ("the Organization") is a community which develops and applies open-source tools to environmental exploration and investigation. Its goal is to increase the ability of underserved communities to identify, redress, remediate, and create awareness and accountability around environmental concerns. The Organization achieves this by providing online and offline training, education and support, and by focusing on locally-relevant outcomes that emphasize human capacity and understanding.

The Organization is operating as a not-for-profit organization as described in Section 501(c)(3) of the Internal Revenue Code and is exempt from federal and state income taxes.

Basis of Accounting

The Organization prepares its financial statements on the accrual basis of accounting. Accordingly, revenues are recognized when earned and expenses are recognized when incurred.

Basis of Presentation

The Organization reports information regarding its financial position and activities according to the existence or absence of donor or grantor imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions: Net assets available for use in general operations and not subject to donor restrictions.

Net Assets With Donor Restrictions: Net assets subject to donor imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resource be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed or when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Public Support and Revenue

Grants and other contributions of cash and other assets are reported as net assets with donor restrictions if they are received with donor stipulations that limit the use of the donated assets. Conditional promises to give, if any, that is, those with a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been met. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Contributions of donated noncash assets are recorded at their fair values in the period received. Contributions of donated services that create or enhance nonfinancial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at their fair values in the period received.

Contributed Goods and Services

The Organization accepts in-kind contributions of goods and services. The fair value of in-kind contributions received for donated website and server hosting services, lodging, printing, and donated use of facilities amounted to \$966 and \$16,234 for the years ended June 30, 2020 and 2019, respectively, and is recognized in contribution revenue on the statement of activities. This expense is included in operations expenses in the statement of functional expenses.

Members of the Organization's board of directors and other volunteers have made significant contributions of their time to assist in the Organization's operations and related charitable programs. The value of this contributed time is not recorded in these financial statements because it is not susceptible to objective measurement or valuation.

Accounts Receivable

Accounts receivable consist of grants, contributions, and trade receivables. Management monitors the receivables and assesses the collectability of accounts on a monthly basis. Management has elected to record bad debts using the direct write-off method. Generally accepted accounting principles require that the allowance method be used to reflect bad debts. However, management believes that the effect of the use of direct write-off method is not materially different from the results that would have been obtained had the allowance method been followed.

Concentrations of Credit Risk

The primary source of revenue for the Organization are grants from various funding sources. The continued operations of the Organization are dependent on the renewal of grants from current funding sources as well as obtaining new funding.

The Organization maintains cash accounts with a commercial bank which is insured by the Federal Deposit Insurance Corporation. Periodically, cash may exceed the federally insured amount.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates.

Cash and Cash Equivalents

The Organization considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

Functional Allocation of Expenses

The costs of providing the various programs and other activities of the Organization have been summarized on a functional basis in the statements of activities and in the statements of functional

expenses. Directly identifiable expenses are charged to program services, management and general and fundraising. Expenses related to more than one function are charged to program services, management and general, and fundraising on the basis of periodic time and expense studies. Management and general expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the Organization. Expenses related to shipping and handling are included in costs of retail revenue on the statement of activities.

Income Taxes

The Organization is exempt from income taxes under Section 501(c) (3) of the Internal Revenue Code. The Organization files income tax returns in the U.S. federal tax jurisdiction. With few exceptions, the Organization is no longer subject to federal income tax examinations by tax authorities for years before 2017. Any interest and penalties assessed by income taxing authorities are not significant and are included in general and administrative expenses in these financial statements.

The accounting standard on accounting for uncertainty in income taxes addresses the determination of whether tax benefits claimed or expected to be claimed on a tax return should be recorded in the financial statements. Under this guidance, the Organization may recognize the tax benefit from an uncertain tax position only if it is more likely than not that the tax position will be sustained on examination by taxing authorities, based on the technical merits of the position. There were no unrecognized tax benefits identified or recorded as liabilities for the years ended June 30, 2020 and 2019.

Recent Accounting Pronouncements

During the year ended June 30, 2020, the Organization implemented ASU 2018-08, Not-for-Profit Entities (Topic 958), Clarifying the Scope and Accounting Guidance for contributions received and contributions made to assist entities in (1) evaluating whether transactions should be accounted for as contributions (non-reciprocal transactions) within the scope of Topic 958, Not-for-Profit Entities, or as exchange (reciprocal) transactions subject to other guidance and (2) determining whether a contribution is conditional. The adoption of ASU 2018-08 did not result in a change to the accounting for contributions received and contributions made.

In February 2016, the Financial Accounting Standards Board (FASB) issued ASU 2016-02, Leases (Topic 842), which will require leases to be recorded as an asset on the balance sheet for the right to use the leased asset and liability for the corresponding lease obligation for leases with terms of more than twelve months. In November 2019, the FASB issued ASU 2019-10 delaying the effective date for non-public companies to fiscal years beginning after December 15, 2020. In response to the COVID-19 pandemic, ASU 2020-05 was issued in June 2020 delaying the effective date for Topic 842 to fiscal years beginning after December 15, 2021. The Organization is evaluating the impact the pronouncement may have on the financial statements.

In May 2014, the FASB issued ASU No. 2014-09, Revenue from Contracts with Customers (Topic 606). This ASU replaces nearly all existing U.S. GAAP guidance on revenue recognition. In August 2015, the FASB issued ASU No. 2015-14, Revenue from Contracts with Customers: Topic 606: Deferral of Effective Date. This standard delayed the effective date for non-public entities to fiscal years beginning after December 15, 2018, with early adoption permitted. In response to the COVID-19 pandemic, ASU 2020-05 was issued in June 2020 delaying the effective date for Topic 606 to annual reporting periods beginning after December 15, 2019. The Organization is evaluating the impact the pronouncement may have on the financial statements.

Note 2 - Liquidity and Availability -

The following reflects the Organization's financial assets as of the statement of financial position date, reduced by amounts not available for general use because of donor-imposed restrictions within one year of the statement of financial position date. The Organization's goal is to maintain liquid financial assets to meet 90 days of operating expenses.

Financial assets at year-end:	
Cash and Cash Equivalents	\$ 1,687,968
Accounts Receivable	 3,157
	1,691,125
Less amounts not available for general expenditures within one year, due to:	
Net Assets with Donor Restrictions	 (1,387,971)
Financial assets available to meet cash needs for general expenditures	
within one year	\$ 303,154

Financial assets available to meet cash needs for general expenditures at June 30, 2019 was \$172,276.

Note 3 - EDGI Agreement -

In February 2017, the Organization entered into an agreement to work with Environmental Data and Governance Initiative ("EDGI"). EDGI is a collaborative project of an international network of academics and not-for-profits addressing threats to federal environmental and energy policy, and to the scientific research built to investigate, inform, and enforce them by building online tools, events, and research networks to proactively archive public environmental data and ensure its continued public availability. EDGI aims to serve the environmental community and its allies and to create an open, collaborative network of individuals, not-for-profits, universities, and companies who believe that science and data are vital for environmental governance. The activities and mission of EDGI are directly in line with the Organization's tax-exempt purpose. The Organization collects contributions on behalf of EDGI at the donors' discretion. These contributions are donor restricted funds used to support the implementation and operation of EDGI, and the Organization accounts for increases and decreases in the net assets of EDGI in its financial statements.

Note 4 - Grants -

The Organization received grant funding from the following sources for the years ended June 30, 2020 and 2019, respectively:

	2020	 2019
Foundations	\$ 1,624,024	\$ 769,382
Government	174,119	 167,271
	\$ 1,798,143	\$ 936,653

Note 5 - Restrictions on Net Assets -

Net assets with donor restrictions are available for the following purposes at June 30:

	2020		2019	
11th Hour Networks	\$	21,691	\$	158,011
NASA/AREN GLOBE Program		-		21,705
Moore Foundation - Low Cost Tools and Technology				
for Everyday Exploration		1,032,945		100,165
Science for Action Convening on the Gulf Coast		-		6,075
Unearthing Providence		-		2,963
Youth-led community science projects in the Gulf region		58,530		92,132
Creating a lead monitoring network		-		8,925
Community Data Privacy Toolkit		-		9,436
Environmental Data and Governance Initiative		274,805		391,948
	\$	1,387,971	\$	791,360

Net assets with donor restrictions were released from restrictions for the purpose of meeting grant deliverables as outlined in the grant agreement during the years ended June 30:

	2020		2019	
11th Hour Networks	\$	162,320	\$	171,312
NASA/AREN GLOBE Program		45,945		3,523
Building Scientific Literacy and Resilience		-		30,205
Sloan Foundation - Workshops and Roadmapping				
for Open Source Hardware		-		50,000
Moore Foundation - Low Cost Tools and Technology				
for Everyday Exploration		106,609		45,434
Moore Make		100,165		52,323
National Endowment for Democracy		-		60,000
Science for Action Convening on the Gulf Coast		6,075		25,225
Unearthing Providence		27,963		7,308
Youth-led community science projects in the Gulf region		183,481		49,851
AutoDesk Foundation		-		12,911
Creating a lead monitoring network		8,925		116,075
DIAL Catalytic		-		25,000
Community Data Privacy Toolkit		9,436		19,164
Google		10,300		85,800
Dodge Foundation		-		5,000
Environmental Data and Governance Initiative		347,110		278,895
	\$	1,008,329	\$	1,038,026

Note 6 - Payroll Protection Program Loan -

In response to the COVID-19 outbreak, Congress passed the Coronavirus Aid, Relief, and Economic Security Act (the CARES Act) on March 27, 2020. Among other provisions, the CARES Act allows small businesses to apply for loans through the Paycheck Protection Program (PPP). On June 3, 2020, Congress passed the Paycheck Protection Program Flexibility Act which enhances several of the provisions of the PPP enacted as part of the CARES Act. The PPP provides 100% federally guaranteed loans to qualifying small businesses who maintain their payrolls during this emergency. These loans are eligible for loan forgiveness equal to the amount the borrowers spend on qualified business expenses during a 24-week period beginning on the date of the origination of the loan, including payroll costs, mortgage interest, rent and utility payments and certain other expenses as outlined in the legislation and application guidelines. Any portion of the loan that does not qualify for forgiveness will accrue interest at 1% and be due in installments five years from its origination. As noted above, the Organization received \$92,624 of loan proceeds under the PPP during the current year. Due to the uncertainty at this time, no determination has been made as to whether the loan or any portion thereof will be forgiven. Therefore, the proceeds of this loan are recorded as a liability until either the loan is paid or wholly forgiven and the Organization has been legally released or the Organization pays off the loan. Once the loan is, in part or wholly, forgiven and legal release is received, the Organization will reduce the liability by the amount forgiven and record a gain on extinguishment of the note payable.

Note payable under the PPP of the CARES Act in the	
amount of \$92,624 dated June 16, 2020, bearing interest at	
1.00% payable in full on November 1, 2025 with 60 monthly	
principal and interest payments beginning December 1, 2020,	
unless loan is forgiven.	\$ 92,624
Less: Current Portion	(10,349)
Long-Term Portion	\$ 82,275

The maturities on the long-term portion of the debt as of June 30, 2020 is as follows:

Year Ending June 30,		
2022	\$	18,483
2023		18,669
2024		18,856
2025		19,047
2026		7,220
Total Long-Term Portion	\$	82,275
		<u> </u>

The Organization had no long-term debt as of June 30, 2019.

Note 7 - Operating Lease Commitments -

On June 15, 2016, the Organization entered into a month-to-month membership in a shared workspace in New Orleans, Louisiana. The rent under the shared workspace membership is \$1,310 per month plus printing costs. The total rent expense under this lease was \$14,672 and \$14,199 for the year ended June 30, 2020 and 2019, respectively and is included in office expense in the financial statements.

On July 1, 2018, the Organization entered into a month-to-month lease to rent work space in Providence, Rhode Island. The rent under the shared workspace membership is \$550 per month. As of January 2020, the Organization ended the obligation with the work space. The total rent expense under this lease was \$3,350 for the year ended June 30, 2020, and is included in office expense in the financial statements.

On November 22, 2017, Organization entered into a month-to-month lease to rent studio space in Brooklyn, New York. The rent under the studio workspace is \$600 per month from November, 2017 to present. Rent expense of \$7,200 and \$7,800 under the lease were included in office expense in the financial statements for the years ended June 30, 2020 and 2019, respectively.

In the prior year, the Organization paid \$29,241 of lease expense for month to month obligations. There are no future minimum lease payments on the above lease obligations as of June 30, 2020.

Note 8 - Functional Expenses -

The financial statements report certain categories of expenses that are attributed to more than one program service, management and general or fundraising function. Therefore, expenses require allocation on a reasonable basis that is consistently applicable. Salaries, payroll taxes and employee benefits, professional fees, travel expenses, operations, offices expenses, and insurance expense are allocated based on management's best estimate of time and effort spent on program services, management and general, or fundraising activities. Other expenses are allocated directly to either program services, management and general, or fundraising.

Note 9 - Subsequent Event -

The COVID-19 outbreak in the United States has caused business disruption through mandated and voluntary closings of schools and businesses. While the disruption is currently expected to be temporary, there is considerable uncertainty around the duration and its impacts on the Organization's donors, customers, employees and vendors. Therefore, the extent to which COVID-19 may impact the Organization's financial condition or results of operations cannot be reasonably estimated at this time.

The Organization has evaluated subsequent events and transactions for potential recognition and disclosure in the financial statements through January 26, 2021, the date which the financial statements were available to be issued.